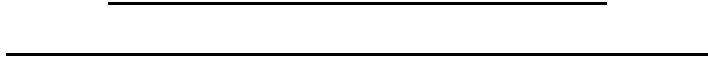




Payment of a non-refundable deposit of \$750 (for individuals not affiliated with MSJ) or \$500 (for individuals affiliated with MSJ) and the \$500 refundable damage deposit are required to reserve the Chapel for a rehearsal and/or wedding. Payment is due at the time of signing of the rental agreement. The \$500 damage deposit may be returned after the rehearsal and/or wedding at the sole discretion of the University if the University property (Mater Dei Chapel and Wolverton and Clifford Rooms) are not damaged during the rehearsal and/or wedding and if the all rented locations are cleaned (i.e., all items are removed) and left in good condition after the rehearsal and/or wedding.

The final \$500 portion of the rental fee is due no later than _____ prior to the date of the rehearsal and/or wedding. If the final payment is not received in a timely manner (that is at least 60 days in advance of the rehearsal date), the University may terminate the rental agreement without notice to the bride and groom.

In the event of a cancellation by the bride or groom, the University will refund the damage deposit and the final payment, if received, to the party who su()gn10()-3(if)5()-3(re)-2(c)3(eive)8(d)-4(,)6(t)-4





_____ : Runners may be used in the aisle of the Chapel but must be removed immediately after the wedding ceremony. The aisle in the Chapel is 78 feet long.

_____ : The piano in the chapel may be used for the wedding ceremony. The Chapel has both wired and wireless microphones that can be set up for the officiating priest or deacon and musicians. The location of microphone stands will be decided during the rehearsal. Cables will be taped down on the day of the wedding, based on the location determined during rehearsal, and cannot be moved once secured.

Slides, LCD screening, video, or other distractions from the primary liturgical purpose of the ceremony are not permitted. The use of a DJ is not permitted; it is not liturgically appropriate.

The University reserves the right to review any music selected for any wedding ceremony and to refuse to



_____ : Parking is available in the two-story parking garage at the corner of Neeb Road and Delhi Road and in the lot near the Seton Hall entrance (Neeb Road) to the University. Wedding vehicles and guests may not park in any spot that is marked reserved. Reserved/Handicapped parking is available in the lot located at the Seton Hall entrance. Requests for reserved/handicapped parking must be made on the "Wedding Set-Up Form" which needs to be returned no later than 30 days prior to the date of the wedding.

_____ : In the interest of the health, comfort, and safety of students, faculty, staff, and campus visitors, use of tobacco, tobacco products, and marijuana in all forms, including but not limited to cigarettes, cigars, chewing tobacco, hookah, e-cigarettes, and personal vaporizers, is prohibited on University property. This restriction includes, but is not limited to, the parking garage, parking lots, and personal vehicles being driven or parked on the University's private property.

_____ : No food or drink is permitted in the Chapel at any time. Any violation will result in a forfeit of the \$500 damage deposit.

If desired, wedding parties may arrange for catering needs in the Clifford or Wolverton Rooms through AVI, the University's food service, by calling 513-244-4633.